

Please complete the 'Personal information' section of this form. If you have previously applied to HMRC for pension protection, please contact the pensions team.

Please complete this form in BLOCK CAPITALS and return to Pearson People Services (PPS) via myHR ticket.

Personal information

Surname (Mr, Mrs, Miss, Ms, Other)		Forename(s)	
Date of birth	National Insurance number		
Mobile number	Home email address		
If you wish to select a retirement age other than age 62, please confirm your selected retirement age. This can be at any time between the ages of 55 and 75: <input type="text"/>			

Contributions

- Member contribution rate is 5% of qualifying earnings* (this will be taken directly from your pay)
- Pearson also pays 3% of qualifying earnings*

If your earnings are below the qualifying earnings limit in any month, no contributions will be deducted from your pay for that month and Pearson will not pay any contributions for that month. In that event you may wish to make additional voluntary contributions. Please see The Pearson Pension Plan's (the Plan) website www.pearson-pensions.com for further details.

*qualifying earnings are earnings between a minimum (£6,136 a year for the 2019/20 tax year) and a maximum (£50,000 a year for the 2019/20 tax year). Any changes to qualifying earnings will be detailed on the Plan website www.pearson-pensions.com

Investment allocation

Your Pension Pot will automatically be invested in the drawdown lifecycle option. If you do not wish to remain in the drawdown lifecycle option you can select alternative funds by accessing the 'Update investments' function available on the Aviva membersite at www.aviva.co.uk/membersite

Member's application form Auto Enrolment Section

Member declaration

I apply for membership of the Auto Enrolment Section of the Plan and I agree to be bound by the rules. I also authorise the deduction of the appropriate member contributions from my salary. I confirm that I have not been granted Fixed Protection by HMRC.

I confirm that I personally submitted this notice to join a workplace pension scheme.

Data protection

Under the terms of the EU General Data Protection Regulation, I agree to the Trustee keeping records and using information about me for the purpose of administering the Plan.

Signature

Date

Internal use only

I hereby apply for the member to be included in the Plan from 01/ / and confirm that they are aged 16 or over and under age 74.

Employing Company

Signature of authorised official

Signature

Date

The Trustee, as the controller under the EU General Data Protection Regulation, uses certain personal information about you to (amongst other reasons) communicate with you and administer your benefits in the Plan. Your information is shared with the Plan's administrators, other providers of services to us, and public bodies such as Her Majesty's Revenue and Customs. For more detailed information on how we use and disclose your information, the protections we apply, the legal bases we rely on and your data protection rights, please see our privacy notice at www.pearson-pensions.com/privacy-policy. If you would like a copy of our privacy notice to be sent to you, please contact the pensions helpline.